



Center Chapel Pre-School Tuition Contract

Child's Name _____
 Person Responsible for Payment _____
 Billing address _____
 City / State / Zip _____
 Home Phone _____ Work Phone _____

Registration Fee: \$50.00 – This nonrefundable fee was paid at the time of the application to secure your child's placement in Center Chapel Pre-School (CCPS) for the 2011-2012 academic year. This annual fee is paid per child enrolled. Current or prior tuition accounts must be current for the preschool registration to be accepted for the following year.

Annual Tuition Fee:
 \$720 – Pre-K Classes (9-11 AM M-W-F)
 \$630 – Pre-K-2 Class (12-2:30 PM T-Th)
 \$540 – Wee Ones Classes (9-11 AM T-Th)

These fees represent the total tuition for the 2011-2012 school year. I understand that the yearly tuition for the 2011-2012 school year may be paid in full, by semester or monthly payments and are payable by cash, check, money order or Bill Pay system through your bank. Payments may be brought to the pre-school or mailed to the church office. Unfortunately, we are not set up to receive credit card payments. Please remit your first payment and this signed contract by Sept. 9, 2011. If payment is not received by the 9th of Sept. 2011, it will be assumed your child is not attending CCPS and his spot will be relinquished, unless director is notified.

Tuition and Payment Options:

Pre-K Class M-W-F	Annual One payment Sept. <input type="checkbox"/> \$700 (a savings of \$20!!)	Semi-Annual Two payments Sept. & Jan. <input type="checkbox"/> \$360	Quarterly Four payments Sept., Nov., Jan., Mar. <input type="checkbox"/> \$180	Monthly 9 pymts. Sept. to May <input type="checkbox"/> \$80
Pre-K-2 Class T-Th	Annual One payment Sept. <input type="checkbox"/> \$610 (a savings of \$20!!)	Semi-Annual Two payments Sept. & Jan. <input type="checkbox"/> \$315	Quarterly Four payments Sept., Nov., Jan., Mar. <input type="checkbox"/> \$157.50	Monthly 9 pymts. Sept. to May <input type="checkbox"/> \$70
Wee Ones Class T-Th	Annual One payment Sept. <input type="checkbox"/> \$525 (a savings of \$15!!)	Semi-Annual Two payments Sept. & Jan. <input type="checkbox"/> \$270	Quarterly Four payments Sept., Nov., Jan., Mar. <input type="checkbox"/> \$135.00	Monthly 9 pymts. Sept. to May <input type="checkbox"/> \$60

If I choose to pay monthly, coupons will be provided on the first day of school. Payments are due on the 1st day of each month. A \$5.00 late fee is due on any payment received after the 5th of each month.

I also understand that CCPS WILL NOT refund any money and WILL charge tuition for days missed by the students due to weather cancellations, family vacations taken outside the established preschool breaks, illness or inability to arrive at school. If you choose to withdraw your child, **a one month's written notice is required**. If withdrawal is made anytime after the first of the month, **full payment for the month is required**. All accounts must be paid by May 5th for a child to participate in the Graduation Ceremony. Should it become necessary to take legal action for past due accounts, all attorney fees and court costs will be paid by the parents or guardians. A \$10 fee will be assessed for all NSF checks.

Signed by Parent / Guardian _____

Payee Signature (if not parent/guardian) _____

Date _____